# Introduction to Canadian Construction Documents Committee (CCDC) and CCDC Documents

**BCBEC** 

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- What is the Canadian Construction Documents Committee (CCDC)?
- CCDC Mandate
- CCDC History
- CCDC Documents
- Document Updating and Development
- Why Use CCDC Documents?
- How to Obtain and Use CCDC Documents/Seals





#### What is CCDC?

- Joint national committee with representation from:
  - Association of Consulting Engineering
     Companies Canada (3)\*
  - Canadian Construction Association (4) \*
  - Construction Specifications Canada (3)\*
  - Royal Architectural Institute of Canada
     (3) \*
  - Public sector owners (2)
  - Private sector owners (2)
  - Legal profession (1)
  - Technical Writers (2)
  - Secretary (1)
    - \* Constituent associations







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#### **CCDC's Mandate**

 "...responsible for the development, revision and improvement of Canadian standard construction documents used by Owners, Consultants, Contractors and other participants in both public and private sectors throughout Canada."



## **CCDC's History**

- Formed in 1974
- Initial representation from construction, architectural, engineering and specifications associations
- Public and private sector owner representation added in the midnineties



### **CCDC's History**

 Until very recently, there was nothing resembling CCDC in the US, where historically the architects, the engineers, the general contractors, and even the owners, all published their own "standard" forms of contract through their respective associations.



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#### **CCDC Documents**

- Standard Forms of Contract
  - CCDC 2 Stipulated Price Contract
  - CCDC 3 Cost Plus Contract
  - CCDC 4 Unit Price Contract
  - CCDC 5A Construction
     Management for Services
  - CCDC 5B Construction
     Management for Services and construction
  - CCDC 17 Owner and Trade
     Contractor for CCDC 5A
  - CCDC 18 Civil Works

- CCDC 14 Design-Build
- CCDC 15 Design-Build Consultant
- Guides to Standard Forms of Contract
  - CCDC 20 A Guide to Use of CCDC 2
  - CCDC 43 A Guide to Use of CCDC 3
  - CCDC 48 A Guide to Use of CCDC 18

#### **CCDC Documents**

- Other Standard Forms
  - CCDC 9A Statutory
     Declaration of Progress
     Payment Distribution (by Contractor)
  - CCDC 9B Statutory
     Declaration of Progress
     Payment Distribution (by Subcontractor)
  - CCDC 11 Contractor's
     Qualification Statement
  - Prequalification (2014)



#### **CCDC Documents**

- Other Standard Forms
  - CCDC 12 Project Financial Information
  - CCDC 220 Bid Bond
  - CCDC 221 PerformanceBond
  - CCDC 222 Labour and Material Payment Bond



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#### **CCDC Documents**

- More Standard Forms
  - CCDC 21 A Guide to Construction Insurance
  - CCDC 22 A Guide to Construction Surety Bonds
  - CCDC 23 A Guide to Calling Bids and Awarding Contracts
  - CCDC 24 A Guide to Model
     Forms and Support Documents

- CCDC 40 Rules for Mediation and Arbitration of Construction Disputes
- CCDC 41 Insurance Requirements
- CCDC Bulletins



## **CCDC Document Updating and Development**

- CCDC priorities established in consultation with constituent associations
- CCDC working group prepares draft
- CCDC reviews draft in detail
- Draft submitted to constituent associations for comments/feedback



## **CCDC Document Updating and Development**

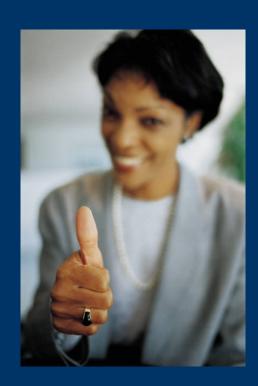
- Working group considers and incorporates comments/feedback
- CCDC approves final draft and requests endorsement from constituent associations
- Upon endorsement, document is published



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## Why Use CCDC Documents?

- CCDC Contracts (and forms and guides):
  - Accepted and relied upon as an industry standard (over 60,000 documents sold annually)
  - Developed in a collaborative environment with input from all industry participants, including owners
  - Endorsed by all constituent associations



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## Why Use CCDC Documents?

- CCDC Contracts (and forms and guides):
  - Applicable to a broad range of commercial, institutional and civil works construction
  - Provide fair and balanced allocation of risks
  - Provide equitable protection of the rights of parties in the construction process



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#### **How to Obtain and Use CCDC Documents**

- Go to <u>www.ccdc.org</u> for list of document outlets
- Contact a local document outlet to:
  - Purchase registration number to download electronic documents from www.ccdc.org
  - Purchase hard copy documents
  - Purchase copyright seals
  - Affix copyright seals to official signed copies of standard forms of contract and statutory declarations

# **Questions about CCDC** or use of CCDC documents

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